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| cid:image001.png@01CC72BB.8CA77FA0 | **JOHANNESBURG CENTRAL D14**  **COORDINATIONATION OF LEARNING IMPLEMENTATION** |

**ACCOUNTABILITY SESSION**

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| **NAME OF SCHOOL** |  | **DATE** |  |
| **SUBJECT** |  |  |  |
| **HOD** |  | **DP** |  |
| **TEACHER(S)** |  |  | |
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| **TEACHER FILE** | | **LEARNER BOOKS** | | **HOD/DP MANAGEMENT** | | **DISTRICT SUBJECT ADVISOR** | |
| **🞏** | CAPS | **🞏** | Coverage as per ATP | **🞏** | Teacher data: names/email/cell/Gr taught | **🞏** | CAPs and assessment policies provided to schools |
| **🞏** | NPPPPR | **🞏** | < 10 activities done | **🞏** | Moderation reports from the district | **🞏** | Orientation and subject meetings |
| **🞏** | NPA | **🞏** | 11 – 20 activities done | **🞏** | All subject related DBE documents | **🞏** | ATP mediated/given to schools |
| **🞏** | Exam Guidelines 2015 | **🞏** | 21 – 30 activities done | **🞏** | Pre and post moderation of all tasks | **🞏** | Lesson Plans mediated/given to schools |
| **🞏** | Subject. Policy | **🞏** | > 31 activities done | **🞏** | Agendas and minutes of subject meetings | **🞏** | SBA mediated/given to schools |
| **🞏** | Teacher Timetable | **🞏** | Adequate work done | **🞏** | Class visits: reports | **🞏** | School visits monitoring & support provided. |
| **🞏** | ATP and Lesson plans | **🞏** | Control by teacher | **🞏** | Book control: reports | **🞏** | Reports provided - findings & recommendations |
| **🞏** | Working mark schedule | **🞏** | Control by HOD/DP | **🞏** | SIPP attendance | **🞏** | Verbal discussions on school visitation |
| **🞏** | Programme of Assessment (POA) | **🞏** | Corrections are done | **🞏** | LTSM policy in place | **🞏** | Content training resources shared with schools. |
| **🞏** | School Based Assessments (SBA) | **🞏** | SBA tasks marked | **🞏** | Targets set together with improvement strategies | **🞏** | Support provided to HODs/DPs |
| **🞏** | Pre moderation tool completed for each SBA | **🞏** | Review of SBA evident | **🞏** | Diagnostic and statistical analysis of SBA | **🞏** | Afternoon teaching of learners |
| **🞏** | Post moderation tool completed for each SBA | **🞏** | Marks entered in working mark schedule | **🞏** | Dinaledi school compliance | **🞏** | Past year / Provincial papers provided |
| **🞏** | Learners at risk and intervention | **🞏** | Evidence of informal testing done | **🞏** | MST Strategies in place | **🞏** | Additional support teaching material provided |
| **🞏** | Minutes of subject meeting | **🞏** | Additional support activities given | **🞏** | Additional support provided by HOD/DP | **🞏** |  |
| **🞏** | Reports of school visits | **🞏** | Evidence of afternoon and Saturday Classes | **🞏** |  | **🞏** |  |
| **🞏** | Evidence of attendance to content training | **🞏** | Evidence content training implemented | **🞏** |  | **🞏** |  |

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| **GENERAL COMMENTS** |
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